

THANKS & ACKNOWLEDGEMENTS

- To Toni Smith for her tireless devotion to organising The First Cambridge Open Day. To be held on Sunday 22nd August 2004 in The Basin, Jesus Green
- Richard Allen for his assistance in formulating our Constitution
- Lucy and Peter Day at Party Days for providing balloons and Mrs. P. Portente for donating sixty metres of bunting for the Open Day. Party Days are holding a Benefit Gig to raise money for the Arbury Community Centre, featuring Elvis 2000, Buddy Holly and Cliff Richards (tribute acts). For more details phone 08700 468 875
- To everyone supporting our cause

CAMBOATERS COMMUNITY ASSOCIATION

Well folks, it has come time to form and become a member of The Camboaters Community Association (CCA). There will be a Public Meeting and our first Annual General Meeting, to be held on Monday 20th September 2004 at 7.30pm on Midsummer Common.

Please have a look at the constitution (attached) and submit your nominations for the Management Committee positions to me, no later than Saturday 18th September 2004. The Elections will take place at our first AGM and the results will be announced thereafter.

We need the following positions to be filled: -

- **Chair** - spokesperson and leading voice of CCA
- **Secretary** - administration and co-ordination
- **Treasurer** - finance and accounting

- **Media Liaison Officer** - to deal with events and media
- **RBOA Rep** - to liaise with similar groups and inform the CCA of events and progress of live-aboards around the UK
- **Operations Officer** - to deal with projects i.e. mooring and facilities provision
- **Cam Con Rep** - Representative on the Conservators Committee

It is important that we are recognised as a well-organised professional body. In addition, financial assistance in the form of grants can be applied for, which will help to pay for basic administration costs. And who knows we may be able to build a Marina/Haven after all...

Please do not vote for me (Luther) as I am currently your Cam Con Representative.

FOR YOUR INFORMATION

The next Conservators of the River Cam meetings will be held at 9.30am at The Guildhall, Cambridge (Committee room 1, The Heidelberg room), on:

- Thursday 23rd September 2004
- Thursday 13th January 2005

CAMBOATERS GATHERING

Tuesday 14th September 2004 at the Fort St.George, Midsummer Common

CAMBOATERS MANAGEMENT COMMITTEE MEETING

Tuesday 21st September 2004 at the Fort St.George, Midsummer Common.

'B-DAY' 1ST OCTOBER 2004

As we approach this ominous day, I would urge you continue to write to the Conservators of the River Cam, requesting they change this dreadful decision.

PETITIONS

"Unbelievable!" It's incredible the amount of support we have received so far; the latest count of signatures is over 700. If you have any signatures please return to me or leave them behind the bar at the Fort. Don't forget you can sign the on-line petition at www.camboaters.co.uk.

CAMPAIGN

We have raised awareness of our plight; hopefully the Cam Con will reverse their decision and at least conduct a proper **NAVIGATION** consultation and investigation.

Furthermore, maybe the City Council won't allow the Cam Con to dictate where boats can moor in their jurisdiction, especially when it's effectively reducing the available mooring spaces that the Council could possibly charge for, if they ever decide to introduce a sensible mooring policy.

Do you have any news, stories, poems or ditties you wish to share with us? If so please forward them to me, details below.

Be safe on the water.

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CAMBOATERS CONSTITUTION

1. Name: ~

The name of the Community Association shall be **Camboaters**.

2. Aims / Objects: ~

- a) To promote the recreational use of the River Cam for all it's users without distinction of sex, or of political, sexual, or other opinions, by associating together with the Statutory Authorities, Voluntary Organisations and Residents on the River in a common effort to protect, preserve and enhance the amenities available in relation to the River Cam.
- b) To work with the City Council and Cam Conservators to agree a structured mooring plan that reflects the needs, safety and welfare of all those that live aboard their vessels upon the Cam or areas connected to them.
- c) To establish or secure the establishment of a marina facility in Cambridge.

3. Powers: ~

Camboaters shall have the power to employ staff, to acquire property and equipment, to raise money, and to do all such other lawful things as are necessary for the achievement of its aims.

4. (a) Membership :~

- i) Membership of **Camboaters** shall be open to:
 - All those living on the River Cam within the Cam Conservators boundaries, who support the aims and objects of the Organisation irrespective of their race, colour, gender, age, religion, nationality, sexual orientation and other opinions, can only be eligible for full membership.
 - All those who use the River Cam for recreational purposes, be it boating, rowing, fishing or other activities, may be eligible for associate membership.
 - Associate membership may also be applied for by non river users or others outside of Cambridge or the waters of the Cam under the control of the Cam Conservators.
- ii) Groups fulfilling the above may apply to become Associate members of **Camboaters**.
- iii) Groups and individuals may become members (and associates) of **Camboaters** at the discretion of the Management Committee and must subscribe to the aims of **Camboaters**.
- iv) All members and groups shall pay such subscriptions for membership (and associates fees) as determined by the Management Committee.
- v) All members will receive a membership card and a copy of the Newsletter as and when it is published.
- vi) All members will agree to conduct themselves in a reasonable manner at meetings, and whilst acting on behalf of the Association.

(b) Termination of Membership: ~

Individuals shall cease to be members of **Camboaters**: ~

- i) For ceasing to satisfy the membership requirements as stated in Clause 4 (a) above or for serious breaches of any other rules of **Camboaters** as laid down by an Annual General Meeting or Special General Meeting PROVIDED THAT the individual member concerned or their representative has had the right to be heard by the Management Committee before the final decision is made. There shall be the right of appeal to an independent arbitrator appointed by mutual agreement.
- ii) Upon the receipt by the Secretary or the Chair of a written notification, or e-mail, of the intention from the member concerned.



5. Management Committee: ~

- i) **Camboaters** shall be managed by individuals directly nominated by and from **Camboaters** membership and elected at the Annual General Meeting to a Management Committee (hereinafter referred to as “the Committee”)
- ii) The Committee shall be comprised of 7 to 12 members who shall elect a Chair, a Treasurer and a Secretary at the Committee’s first meeting following the Annual General Meeting.
- iii) In addition to the elected members, the Committee may co-opt up to 3 members. Co-opted members shall have the power to vote.
- iv) The Committee may also invite persons to attend committee meetings on an ex officio basis. Such persons shall not have the power to vote.
- v) The Committee shall have the power to set up sub committees, working parties, and ad hoc committees, consisting of at least one member of the Management Committee, to address specific tasks that may be raised during the lifetime of **Camboaters**. All acts and proceedings of such committees shall be reported back to, and as determined by, the Committee.
- vi) The Committee shall have the power to appoint individuals to fill any casual vacancies that may occur. Such appointees shall hold office until the next Annual General Meeting is held.

6. Committee Meetings: ~

- i) The Committee shall meet at least 3 times per year.
- ii) The Secretary shall be responsible for the preparation and distribution of agendas and notices of the meetings.
- iii) Notice of the meeting stating the time, date and venue shall be sent to all committee members 7 days before the date of the meeting.
- iv) The Secretary shall be responsible for keeping a proper record of minutes of the committee meetings.
- v) Quorum: ~ A minimum of six, or one half of the voting committee members, (whichever is the greater) must be present for Committee members to take any binding decisions on behalf of **Camboaters**. Those present must include at least one Senior Committee member, i.e. Chair, Secretary or Treasurer.
- vi) Staff employed by **Camboaters** may attend and address Committee meetings but shall not be entitled to vote.
- vii) Committee meetings shall be conducted in accordance with any rules drawn up and revised as necessary by the Committee.
- viii) No committee meeting shall take place if less than half of the committee is present.

7. Annual General Meetings: ~

- i) The Committee shall arrange an Annual General Meeting for the purpose of:
 - a) Reporting to its members **Camboaters** activities for the year.
 - b) Receipt and approval by membership of **Camboaters**’ audited, or independently examined, accounts.
 - c) Accepting resignation of the Committee.
 - d) Electing the new Committee and appointing an auditor or independent examiner of accounts.
 - e) Resolving any other proposals that members may have submitted.
- ii) The Annual General Meeting shall be held in September every year.
- iii) Notice of the Annual General Meeting shall be posted up, or sent to members, 21 days before the date of the meeting. This shall be the responsibility of the Secretary or, in his / her absence, that of the Chair.
- iv) The Chair of the Committee shall act as Chair at any meeting. In his / her absence members present may elect



- v) Any members of **Camboaters** wishing to include motions at the Annual General Meeting, shall be required to submit them to the Secretary not later than 10 days before the date of the meeting.
- vi) Any motions to be adopted shall require a simple majority of members present and voting.
- vii) Each member of **Camboaters** shall be entitled to one vote, regardless of age, providing they are able to understand the proceedings.
- viii) Quorum: ~ A minimum of 6 persons must be present.

8. Special Meetings: ~

The Management Committee may call a special general meeting of **Camboaters** at any time. If at least 10 (ten) members request such a meeting in writing, or via e-mail, stating the business to be considered, the Secretary shall call such a meeting. The Secretary must give at least 10 days notice of the meeting and the notice must state the business to be discussed.

9. Accounts / Finance: ~

- i) All moneys raised by or on behalf of **Camboaters** shall be applied to further the objectives of **Camboaters** and no other purpose.
- ii) The Treasurer shall be responsible for keeping proper books and records of accounts, opening a bank account in the name of **Camboaters** and preparing a statement of accounts for Annual General Meetings.
- iii) The Accounts shall be examined once a year by the auditor, or independent examiner, appointed by the Annual General Meeting.
- iv) **Camboaters** funds shall be paid into an account operated by the Management Committee in **Camboaters'** name at such bank or building society as the committee shall from time to time decide. All cheques drawn on the account, or other withdrawals, must be signed by 2 authorised members of the committee, those being the Chair, Secretary & Treasurer.

10. Alteration to the Rules: ~

- i) Any alterations to this constitution shall require the approval of a two thirds majority of the voting members present at a Special General Meeting or Annual General Meeting.
- ii) Any resolutions for the alteration of the constitution must be received in writing, or via e-mail by the Secretary not less than 10 days before the General Meeting. A 10 days notice of the meeting shall be posted up by the Secretary, or sent to members, stating the time, date and venue and the wording of the proposed alteration(s).

11. Winding up / Dissolution: ~

If the Committee by a simple majority decided at any time, that on grounds of financial difficulties or otherwise, it is necessary or advisable to dissolve the Group, the Committee shall call a special meeting of all members, giving them at least 21 days notice and stating the terms of the resolution to be proposed at the meeting. If the proposed resolution is confirmed by a simple majority of members present and voting at the meeting, the Committee shall have the powers to dispose of any assets held by or in the name of **Camboaters**. Any assets remaining, after the satisfaction of any proper debts and liabilities, shall be transferred to another voluntary organisation(s) having objects similar to those of **Camboaters**.

12. Decision-making

- i) The Chair shall allow issues to be debated which are on the agenda, items not on the agenda should be agreed by the meeting before discussion.



ii) Any member may make a proposal. In order for it to be voted on by other members it must be seconded by someone else.

iii) Only members present at the meeting may vote.

iv) Votes take place by a show of hands and the Chair gives the result.

v) In the event of an equal vote, the Chair shall have the casting vote.

13. Rules / Code of conduct

To be established

14. Members of the Management Committee (please print name and sign)

Chair

Signed

Date:-

Secretary

Signed

Date:-

Treasurer

Signed

Date:-

Media Liaison Officer

Signed

Date:-

RBOA Rep

Signed

Date:-

Operations Officer

Signed

Date:-

Cam Con Rep

Signed

Date:-

Member

Signed

Date:-

Associate Member

Signed

Date:-



Management Committee Nomination Sheet

(please write the name of the person you wish to nominate in the spaces below)

Chair

Secretary

Treasurer

Media Liaison Officer

RBOA Rep

Operations Officer

Cam Con Rep
